



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

Canc frp: Sep 2000

OPNAVNOTE 5450
Ser 09B22/9U507602
29 September 1999

OPNAV NOTICE 5450

From: Chief of Naval Operations

Subj: CHANGE IN ACTIVITY TITLE, MISSION AND LOCATION FOR NAVAL
ADMINISTRATIVE UNIT (NAVADMINU), SCOTIA, NY

Ref: (a) OPNAVINST 5450.169D
(b) OPNAVINST 5450.171C
(c) SNDL, Part 2

1. Purpose. To change title, mission and location for subject shore activity under the command and support of the Chief of Naval Operations per reference (a).

2. Background. Revised title and mission are more descriptive of subject activity's assigned functions and tasks. Relocation to Saratoga Springs will better facilitate on-site supervision of the majority of the activity's customer service support base.

3. Organizational Changes. Revise activity title, mission and relocate Naval Administrative Unit, Scotia, NY effective 1 October 1999. The following applies:

a. Revised Title and New location

<u>From</u>	<u>To</u>
Officer in Charge Naval Administrative Unit Scotia NY 12302-9460	Officer in Charge Naval Support Unit 26 Quiet Harbor Drive Saratoga Springs NY 12866-9500
(SNDL: FT19) (PLA: NAVADMINU SCOTIA NY (Activity Code: 1095-700) (UIC: 68317)	(SNDL: FT18) (PLA: NAVSUPPU SARATOGA SPRINGS NY) (Activity Code: 6035-300) (UIC: 68317)

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b. Revised Mission. To provide logistic and base operating support, comptroller and supply services (not directly related to training) to the Naval Nuclear Power Training Unit, Ballston Spa, NY; to provide administrative, morale, welfare and recreation, and personal property services for Department of Defense activities and related personnel; to perform host command functions for tenant organizations, and to perform all other functions and tasks as may be assigned by higher authority.

4. Action

a. CNET will take appropriate action, consistent with reference (b), to issue the mission, functions and tasks directive for the subject shore activity within 90 days. Distribution of this directive will include N09B22.

b. NAVCSRF, Honolulu, HI will revise the Plain Language Address (PLA) within the Common Source Route File effective 1 October 1999 unless otherwise directed via official correspondence. Correspondence concerning the PLA should be forwarded to NAVCOMTELSTA (Code N353), Washington, DC 20374-1435.

c. N09B22 will revise reference (c).

5. Cancellation Contingency. This notice may be retained for reference purposes. The organization action will remain effective until changed by N09B.

G. J. HODGES
By direction

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